



## Practitioner's Toolbox



# Policies and Procedures: Mental Health Practices (2004)

## Includes comprehensive HIPAA form library

Every good mechanic understands the need for good tools that fit the job. Having written policies and procedures offers protection when there is a question of how clinical or business decisions are made. Lacking such documentation opens your practice up to destruction as it limits your ability to substantiate your actions.

Designed to give a easily understood stepwise outline to the major areas involved our "toolbox" will

- \*Guide you in the initial assessment as to existing practices and documentation
- \*Pinpoint those areas of business operation where you have "gaps" that significantly increase your exposure for legal action
- \*Provide you with specific documentation of policies and procedures easily customized for your practice

### Policies addressed in our Practitioner's Toolbox include:

- \*Administrative and Clerical Staff
- \*Professional Staff    \*Clinical Service
- \*Business Practices    \*HIPAA Documentation and Compliance

**\$79 if purchased at convention**

**\$89 regular Price**

## Order Information

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